Microsoft Excel for Office 365 Data Analysis with Power Pivot

Duration: 1 Day
Method: Instructor-Led Training (ILT) | Live Online Training

Course Description

Data is being collected all the time and for increasingly detailed transactions. This can lead to an overwhelming amount of data, which brings about a need for people who can analyze large amounts of data quickly. Fortunately, Microsoft® Excel® provides Power Pivot to help you organize, manipulate, and report on your data in the best way possible. Since a tool is only as good as the person using it, it is important to gain a solid understanding of Power Pivot to maximize your effectiveness when analyzing data.

Note: This course presents information and skills that are appropriate for users of Office 365™ applications.

Target Audience

This course is intended for:

- Experienced Excel users who are seeking to advance their data-analysis capabilities by using Power Pivot.

Prerequisites

To attend this course, candidates must have:

- o *Microsoft® Excel® for Office 365™ (Desktop or Online): Part 1*
- o *Microsoft® Excel® for Office 365™ (Desktop or Online): Part 2*
- o *Microsoft® Excel® for Office 365™: Data Analysis with PivotTables (recommended)*

Course Objectives

Upon successful completion of this course, attendees will be able to:

- Get started with Power Pivot.
- Visualize Power Pivot data.
- Work with advanced functionality in Power Pivot.
- Use Power Pivot along with Excel to analyze data from a variety of sources.

Course Topics

Module 1: Getting Started with Power Pivot

- Enable and Navigate Power Pivot
- Manage Data Relationships

Module 2: Visualizing Power Pivot Data

- Create a Power Pivot Report
- Create Calculations in Power Pivot

Module 3: Working with Advanced Functionality in Power Pivot

- Create a KPI
- Work with Dates and Time in Power Pivot

ACTIVITIES INCLUDED